



OCCUPATION: Slitting Operator – 2nd Shift (Pittsburg, KS)

DEPARTMENT: Manufacturing

Under the direction of the Team Leader, this individual sets up and operates slitting machines to slit continuous lengths of film material meeting delivery requirements and quality standards to customer specifications. This individual also visually inspects and packages final products, labels and ensures product is stacked and delivered to shipping.

ESSENTIAL DUTIES & RESPONSIBILITIES:

(To perform this job successfully, an individual must be able to meet expectations of each duty and other duties that maybe assigned in the future).

- Determine which jobs are to be run based on production release reports and customer delivery requirements.
- Review job information packets.
- Set up machines, ensuring proper operation. Bring master rolls to machine, thread film, ensuring accurate rewind, footage, cores and blade sizes. Set web guide, brake, tension and laydown pressure.
- Observe flow of material through machine to detect irregular cutting and winding, ensuring specifications are correct.
- Apply appropriate labeling on completed products.
- Stack rolls onto skids.
- Make certain all documentation and reporting is complete and accurate.
- Ensure correct labeling is on boxes.
- Visually inspect final product for nonconformance to established quality standards.
- Move skids to shipping along with the corresponding releases.
- Ensure adequate levels of production supplies for the Slitter and Packing areas.
- Maintain departmental housekeeping standards

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE:

Requires education generally equivalent to a high school diploma, and three to twelve months related experience to become familiar with equipment and processes.

LANGUAGE SKILLS:

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations.

REASONING ABILITY:

Ability to apply commonsense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

MATHEMATICAL SKILLS:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

OTHER SKILLS & ABILITIES:

Requires the ability to operate slitting machines, hand trucks, hoists, small hand tools, and use basic measuring devices.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is regularly required to stand and use hands to finger, handle, or touch objects, tools or controls. The employee frequently is required to walk and reach above shoulders. The employee is occasionally required to sit; reach above shoulders; stoop, kneel, crouch or crawl, and talk or hear. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, color vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

While performing the duties of this job, the employee is regularly exposed to fumes or airborne particles and regularly works near moving mechanical parts. The employee occasionally works in high, precarious places and is occasionally exposed to toxic or caustic chemicals and the risk of electrical shock. The noise level in the work environment is usually loud.

****To apply: Email a completed Kendall Packaging Employment Application to Bobbie Kellogg at Bobbie.Kellogg@Kendallpkg.com. In the subject line, please indicate which position you are applying for.***

Note: The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation. Mfr 011-P Rev New 05/16/2017