



Corporate Office
 10335 N. Pt. Washington Rd
 Mequon, WI 53092
 Phone: (262) 262-1200
 Fax: (262) 404-1221

Jefferson Plant
 707 N. Parkway Street
 Jefferson, WI 53549
 Phone: (920) 674-3220
 Fax: (920) 674-4005

Pittsburg Plant
 1901 E. 27th Street Terrace
 Pittsburg, KS 66762
 Phone: (620) 231-9804
 Fax: (620) 231-9808

Employment Application

We are an Equal Opportunity Employer

Please complete entire application and sign where indicated.

Date: _____

Applicant Information

Name (first, middle, last) _____

Address (street, city, state, zip code) _____ Mobile Telephone () - _____

Email Address: _____ Home Telephone () - _____

Are there other names under which you have worked or attended school? Yes No
 If yes, please list for reference checking purposes.

Are you legally authorized to work in the U.S.? Yes No
 (If hired, you will be required to provide proof of work authorization.)

Are you at least 18 years old? Yes No
 If not, your employment will be subject to verification that you meet state/federal minimum age requirements for the type of work you are applying for and have obtained a valid work permit.

Have you ever been convicted of a crime or pleaded no contest for any offense or violation other than minor traffic violations? Yes No If Yes, explain 1) nature of crime, 2) date of conviction, and 3) state in which convicted. (Convictions are not an automatic bar to employment.)

Do you have any pending criminal charges against you? Yes No
 If Yes, describe the 1) nature of the charges, 2) date issued, and 3) county and state where issued.

Have you ever applied at this company before? Yes No If yes, when: _____
 Have you ever worked at this company before? Yes No If yes, when: _____

Position Applying For	Part-Time or Full-Time Desired	Salary Preference	Shift Preference
			<input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd

When can you start? _____

How were you referred to the company? Agency Website Friend/Relative/Employee
 Social Media School Other Name: _____

Education

School	Name & Location (city, state)	Number of Years Attended	Major subjects	Diploma or Degree Rcd.
High				<input type="checkbox"/> Yes <input type="checkbox"/> No
College				<input type="checkbox"/> Yes <input type="checkbox"/> No Type: _____
Graduate				<input type="checkbox"/> Yes <input type="checkbox"/> No Type: _____
Other (specify)				<input type="checkbox"/> Yes <input type="checkbox"/> No Type: _____

Training / Skills / Experience

List any training, skills, or experience relevant to the position applying for:

Employment History (start with most recent; use separate sheet if necessary)

Name of Employer:	Telephone () -
Address:	
Job Title:	Employment Dates (month and year)
Name of Immediate Supervisor:	From: To:
Description of Duties:	
Salary (start): Salary (end):	Reason for Leaving:
If currently employed, may we contact as a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name of Employer:	Telephone () -
Address:	
Job Title:	Employment Dates (month and year)
Name of Immediate Supervisor:	From: To:
Description of Duties:	
Salary (start): Salary (end):	Reason for Leaving:
Name of Employer:	Telephone () -
Address:	
Job Title:	Employment Dates (month and year)
Name of Immediate Supervisor:	From: To:
Description of Duties:	
Salary (start): Salary (end):	Reason for Leaving:
Name of Employer:	Telephone () -
Address:	
Job Title:	Employment Dates (month and year)
Name of Immediate Supervisor:	From: To:
Description of Duties:	

Salary (start):	Salary (end):	Reason for Leaving:
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Employment References	
List individuals familiar with your job qualifications (no relatives or personal friends).	
Name:	Telephone () -
	Email Address:
Address:	
Relationship:	How long known?
Name:	Telephone () -
	Email Address:
Address:	
Relationship:	How long known?
Name:	Telephone () -
	Email Address:
Address:	
Relationship:	How long known?

Please Read Carefully Before Signing This Form

1. All information contained in this application is true and correct to the best of my knowledge and belief. I understand that misrepresentations or omissions of any kind may result in denial of employment or be cause for subsequent dismissal if I am hired.
2. I authorize the company to investigate my responses on this application and contact any or all of my former employers or any individuals familiar with my employment background for the purpose of verifying any information I have provided and/or for the purpose of obtaining any information about my employment. I voluntarily and knowingly fully release and hold harmless any person or organization that provides information pertaining to me or my employment.
3. I understand that upon receiving a job offer, a physical examination and drug screening may be required. (Note: If this is a job requirement, you will be notified.)
4. Regardless of whether or not I become employed by the company, I recognize this application is not and should not be considered a contract of employment. I understand that employment at the company is on an at-will basis and that my employment may be terminated with or without cause, and without notice, at any time, at my option or the company's, unless specifically provided otherwise in a written employment contract. I further understand that no company employee or representative has the authority to enter into a contract regarding duration or terms and conditions of employment other than an officer or official of the company, and then only by means of a signed, written document.

Signed by _____ Date _____

Thank you for your interest in Kendall Packaging!